## LESSON PLAN

Title Holiday Napkin Folding Training	Name Sydney Roberts
Target Audience Dining-Room Service Employees	Method Demonstration

Terminal Objective		Terminal Concept		
Given a dinner napkin, dining room employees will be able to create folded Christmas Trees by applying the techniques and directions shared by the demonstrator.		A quick, clean way of folding napkins is possible through a basic 6 step process.		
Domain	Taxonomic Level			
Psychomotor	Mechanism			
		-	poster, table cloth, small crate, dinner plate, salad plate,	
Pre-assessment		Introduction		
Question: How many employees have practiced napkin folding		Story: Our job is to spread a little Christmas spirt. The little		
before? (quick verbal survey during work) Time (if in class): 0 min.		details can make someone's Christmas extra special— especially in an assisted living center. Imagine a Christmas "Remember, the best way to spread Christmas cheer is folding napkins for all those dear." Time: 1 min.		
Supporting Objectives Content Outline		Time Learning Experiences		
Supporting Objectives Dining room employees will name reasons why napkin folding is important.	Christmas can be a challenging time and it is the assisted living center's job to make Christmas as delicious and beautiful as possible. Christmas tree napkins can add an extra element of magic to residents' dinner.	1 min.	Dining room employees will answer questions and add comments about napkin folding.	
Dining room employees will fold napkins quickly	<ol> <li>Pre-press napkins—why is this important?</li> </ol>	30 sec	Answer question. Listen and watch demonstration.	

and neatly using the 6	Removes unwanted creases		
step folding process.	Improves structure		
	P		
	2. Select a flat surface and lay	3 min.	
	napkin flat.		
	3. Fold napkin in half—creating a		
	rectangle.		
	4 On both charter and fold		
	<ol> <li>On both shorter ends, fold corners towards middle creating</li> </ol>		
	a point at both ends.		
	5. Now, the napkin should have		
	two triangle pieces with one		
	square in the middle, fold		
	triangle pieces inward to have		
	the tip of the triangles sit in the		
	center of the square.		
	6. Carefully pick up folded napkin		
	and fold the square piece in half		
	so that the triangles are facing		
	the outside.		
	7. A triangle will be facing towards		
	you with a rectangle		
	underneath. Fold edged of the		
	rectangle inward to be hidden		
	by both sides of the triangle.		Review steps with demonstration poster. Call two
	8. Now fold the folded triangle in	2 min.	food service employees to practice folding
	half either way.		Christmas trees. (Explain fun facts about the art of
	<b>- ,</b> -		napkin folding while providing assistance or
	9. Display on plate to represent a	1 min.	correction is needed.)

	Christmas tree. Pin star on top						
	of the napkin.		Employees will repeat steps orally.				
Assessment							
Volunteers will fold the Christmas tree correctly; dining room employees will repeat steps correctly							
Closure							

Employees will be prepared to spread the Christmas spirit to residents. This lesson will spark fun party ideas in the future.